

Horowhenua Community Camera Trust

Supporting Safer Communities

SERVICES AND PRIVACY POLICY - Updated March 2025

This information is for communities, agencies and public. The policy outlines Horowhenua Community Camera Trust's services in the Horowhenua policing district. It also updates the Trust's compliance with Privacy Act principles and mitigations of risks. Anyone with a question or a complaint is invited to contact the Trust.

WHAT IS HCCT?

The community based registered Charitable Trust is run entirely by volunteers. It exists to promote community safety, provide safety camera coverage between Himatangi and Otaki, and supply the NZ Police, on request, with data for policing and investigation purposes.

The Trust works closely with the NZ Police at Levin and the Horowhenua District Council. Both organisations generously support and provide limited funding to the Trust, but the Trust operates as an independent entity. Electra also assists HCCT to increase safety camera coverage in particular locations.

The Trust cooperates with Iwi and community organisations for coverage planning, networking and problem solving. Fundraising through grants provides most of the Trust's funding with sponsorships providing valuable tangible assistance.

WHAT HCCT DOES:

-Provides high quality safety camera protection progressively to communities in the Horowhenua Policing District. It also maintains and upgrades the camera network on a planned and as needed basis. Communities and partner organisations help make this happen.

-Provides camera footage on request to the NZ Police to assist their investigations. This supplements community policing, similar to the work of Community Patrols and Māori Wardens. Periodically HCCT will monitor places or events important to community safety.

-Promotes community safety by cooperating with agencies, community and Iwi towards stronger community safety services, and through publicity and addresses to public forums.

SAFETY CAMERAS AND DATA STORAGE:

- As at mid-2025, safety cameras provide coverage of Himatangi, Foxton and Foxton Beach, Shannon, Levin, Waitarere Beach and Waikawa Beach. Planning is currently underway to include other communities including Tokomaru, Ōhau, Te Horo & Ōtaki. Cameras are generally mounted on poles or buildings, with some in selected patrol vehicles. Technical advisers, NZ Police, businesses and community leaders help configure camera coverage, always maximising privacy and minimising intrusion. Signage warns people about nearby safety cameras. Protocols govern complaints and risk mitigations for unique locations having privacy and data vulnerabilities.
- Camera images are transmitted securely to HCCT's storage system situated at the Levin Police Station, where they are securely retained for 50 days on average. Trained, supervised and

Police vetted operators, technicians or NZ Police personnel are the only people authorised to view footage requested for NZ Police searches, monitoring, training or system diagnosis.

- Only NZ Police personnel can request and receive camera footage, which is for their investigations and policing purposes only.

HOW HCCT PROTECTS PRIVACY FOR CITIZENS:

The main privacy risks for HCCT services are unauthorised access to recorded data and unauthorised viewing of camera images. HCCT avoids or mitigates risks to public through:

- secure transmission, storage and disclosure of data which is retained only for a limited period
- the limited purpose for which recorded data can be requested and used
- the use of trusted, trained and Police vetted operators and technicians
- permitting only complying and auditable access to data by operators and technicians
- publishing and updating this Services and Privacy Policy
- installing warning signage adjacent to camera installations
- having protocols and guidelines to mitigate particular risk situations.
- Responding to enquiries and complaints via a special protocol.

LIMITED ACCESS TO LIVE IMAGES & RECORDED DATA:

- Technical personnel view live or recorded images only for system diagnosis.
- Operators view data only for conducting Police searches, limited monitoring, demonstrations or training.
- Police personnel only receive data which they have formally requested, for investigative or policing purposes
- Members of the public may request camera data concerning themselves only from the NZ Police, where it has been provided to the Police at their request.
- Trust personnel and visitors sign confidentiality agreements before viewing data.

HCCT WELCOMES YOUR ENQUIRY. Please email askus@hcct.org.nz

- About HCCT services, privacy policy, community safety or a complaint.
- About volunteering for one of the Trust's special roles.
- About donating, sponsorship, funding or governance.